

## Three Easy Steps for C.A.L.D. Certification:

### 1. Complete-Senior Living University's Administrator Certification Program

- *Self Study Course*
- *Post self-study test requires 85% or higher to pass open book exam.*

### 2. Attend-4 Day MCAL-Certified Assisted Living Director Training

*Michigan Specific Training on Rules and Regulations of AFC/HFA*

- *Documentation*
- *Policies and Procedures*
- *Medication Administration*
- *Fire Safety*
- *Public Acts*
- *and more!*

### 3. Test – National Association of Boards of Long Term Care Examiners RC/AL Final Exam

*Registration and payment separate from the CALD Program*

*It is simple and easy to take part in this program that enhances your training and distinction in the industry. It is a priceless program that will help enhance the lives of your residents.*

**Guest Speaker(s): Heather Anderson** is an Associate Member of MCAL and the co-founder of Senior Life Concepts, a consulting business for owners and operators as well as a referral service for families choosing assisted living, nursing homes and retirement communities. Heather has received Assisted Living University's National Administration Certification, helping to transform a standard for excellence in the industry, and has developed a well-regarded reputation for professionalism and high performance leadership.

**Other speakers may include:** Representative of Bureau of Children and Adult Licensing; Linda Lawther, MCAL; Training location(s) HFA director, AFC director, R.N. and other staff.

#### Program Materials will include:

- Self study manuals and testing materials
- MCAL Operations Manual
- NAB test review manual
- NAB test registration information (testing cost separate from CALD program)
- MCAL has been approved for 16 hours of AFC continuing education for this program (HFA ceu's not required or available)

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*"The CALD Program has proven so effective all LifeHOUSE Retirement Property Executive Directors will participate in this course."*

*Dr. Lou J. Andriotti  
President and CEO  
LifeHOUSE Management Services*

**Michigan Center for Assisted Living**

*Presents:*

## Certified Assisted Living Director Training Program



**2009 CLASSES :: Register by December 16, 2008 to allow for 60 day self study Onsite 4-day training: February 16-19 or May 18-21, 2009**



**The Michigan Center for Assisted Living is offering you the opportunity to become a Certified Assisted Living Director. *Here's why:***

***I. Rationale:***

Currently in the State of Michigan there is not a certification or license required to hold the title of Director in an Adult Foster Care facility or Home for the Aged facility. This course is developed in an effort to be proactive within the profession of Long Term Care and serve as a model for "best practice."

***II. Course Aims and Objectives:***

CALD aims to "raise the bar" by offering current and new directors a combination of a National Certification along with Michigan's most comprehensive state specific training. After completing CALD, students will be among a much sought after, premier class of credentialed directors.

Thinking from the prospective student point of view, what general outcomes is the course designed to achieve? How will it contribute to you professionally?

By the end of this course, students will understand how to effectively create a culture of integrity in their leadership role. Students will be well versed in federal and state rules and regulations.

***III. Format and Procedures:***

The course for Day 1 and Day 2 will be structured as a classroom setting in the mornings with lecture, and presentations. The afternoons will be within various Assisted Living Facilities formatted for hands on learning, observation, and mock state inspections. Day 3 and Day 4 will be structured as a classroom setting with multiple formats, including lecture, group learning projects, discussions and presentations. It is expected that students remain for the entire course. An hour lunch and two fifteen minute breaks are allowed for phone calls, etc.

***IV. Course Requirements:***

***1. Prerequisite:***

Complete Self Study Administrator Certification Program within prior 60 days. Pass Open Book Test with 85% or higher, proof required. (Materials provided after paid registration)

***2. Class attendance mandatory 100%:***

Students will study together and discuss information and concepts covered in lecture and materials with other students. You can give "consulting" help to or receive "consulting" help from such students.

***Program Costs:***

Cost for MCAL members \$1350 per student (cost includes all materials except the cost of NAB testing), Non-members pay \$1650. Students will register and pay for NAB testing separate and apart from CALD training. *See back for included materials.*



**2009 CLASSES :: Register by December 16, 2008 to allow for 60 day self study onsite training: February 16-19 or May 18-21, 2009**  
Ingham Regional Assisted Living, 6429 Earlington Lane, Lansing, MI. Directions and area hotels will be included with post-registration materials.

## Have you been CALD?

**Program Begins: Feb. 16th or May 18th**

**Sign-up today – Fax your registration to 517.627.3016 or send to MCAL.**

### C.A.L.D. Program Registration Form

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_


City/State/Zip: \_\_\_\_\_

circle one

Phone: \_\_\_\_\_ Program: Oct. or Nov.

Email: \_\_\_\_\_

circle one

**Credit Card Payment Information** 

Credit Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Three Digit Security Code (Located on back of card) \_\_\_\_\_

Name on Card: \_\_\_\_\_

Card holders billing zip code: \_\_\_\_\_

Signature: \_\_\_\_\_

No Refunds. No Cancellations.

