MCAL EXECUTIVE DIRECTOR OF THE YEAR AWARD

recognizing those who lead with dedication and support success in others

This award is designed to recognize an executive director or administrator who demonstrates outstanding innovation and achievement in the provision of high-quality, person-centered care in an assisted living community.

NOMINATION GUIDELINES

- Completed nomination forms must be mailed to MCAL, 7413 Westshire Drive, Lansing, MI 48917 and postmarked by March 20.
- Nominee must be nominated by no less than two individuals from the company. More than two nominations preferred. Inclusion of resident statements is encouraged.
- The candidate must be employed fulltime at a MCAL member community in good standing for a minimum of two years and have current, community decision making authority.
- The candidate must be someone who has demonstrated outstanding leadership and mentoring ability.
- On a separate page, please explain why you believe your nominee should be recognized with this award. Please see page two for guidelines.
- Materials will not be returned unless requested.
- By remitting this application, nominators are releasing quotes from their nominating letter and all subsequent photos to be used in any MCAL promotional materials, including social media.
- The winner will be recognized at the HCAM/MCAL Annual Convention.

NOMINATE YOUR EXECUTIVE DIRECTOR TODAY!!

Application Deadline: March 20

Top photo is of 2018 winner Joe LeBlanc from Heather Hills.
MCAL EXECUTIVE DIRECTOR OF THE YEAR
NOMINATION FORM

Name of Nominee: __________________________________________________

Nominees Length of Service: ___________________________________________

Nominating Community: ______________________________________________

Community Address: _________________________________________________

Contact Person: _____________________________________________________

Telephone: (_____) _______________  E-mail: ____________________________

Your signature constitutes an agreement that all or portions of the application,
including subsequent photos, may be used for public relations and promotional
purposes, including social media distribution.

Nominator’s Signature: ___________________Title/Position: ___________________

On a separate page, please explain why you believe your nominee should be
recognized with this award.

When describing your nominee, please include the following information in your letter. Provide examples of how the nominee has demonstrated personal leadership and dedication to residents and staff. List any special accomplishments of the nominee that contributed to the operations of the community. Provide specific examples and results of programs the nominee has implemented to enhance resident care and quality of life. Offer examples of how the nominee fosters cooperative/collaborative relationships with others and demonstrates a commitment to earn and extend respect to residents and colleagues. Describe how the nominee has served as a mentor to employees. How does the nominee encourage staff to provide quality care to the residents? Explain how they tell the “assisted living story” by showing good public relations with families and in the surrounding community.

Completed nomination form and supporting letters must be mailed
before the March 20 deadline to

MCAL
7413 Westshire Dr.
Lansing, MI 48917

Any questions should be directed to elizabeththomas@hcaml.org.