Completed nomination forms must be mailed to HCAM, 7413 Westshire Dr., Lansing, MI 48917 and postmarked by March 20.

Nominees must reside at an HCAM member facility in good standing for a minimum of two years.

Residents may be nominated by anyone but the nomination form must be completed by the administrator.

Nominations should include a complete nomination form, letters explaining why the nominee should be considered as the Resident of the Year and a digital photo of the nominee.

Materials will not be returned unless requested.

By remitting this application, nominators and administrators are releasing quotes from their nominating letter and all subsequent photos to be used in any HCAM promotional materials, including social media.

The winner will be recognized at the HCAM/MCAL Annual Convention.

Nominate Your Resident Today!!
Additional Nomination Information:

Name of Nominee: _____________________________________________________
Nominees Length of Time Residing at the Facility: ________________________________
Nominating Facility: ____________________________________________________
Facility Address: _______________________________________________________
Contact Person: __________________________Title: ___________________________
Telephone: (_____) _______________  E-mail: _______________________________

Your signature constitutes an agreement that all or portions of the application, including subsequent photos, may be used for public relations and promotional purposes, including social media distribution.

Administrator’s Signature: _________________________________________

Please attach a letter, no more than two pages, explaining why the nominee is your Resident of the Year. The nominee’s contributions should reflect involvement in two or more of the following areas: ability to help residents realize their potential, overall impact on residents, involvement role in activities, length and frequency of involvement, leadership role in helping to develop or promote programs to engage residents and/or staff with the local surrounding community.

Following are suggested topics to include in the nominating letter:

- Describe the types of activities the resident takes part in, as well as his/her role in promoting or developing activities that improve the quality of life in their community.
- Describe how the nominee has made a unique contribution to the residents and staff.
- Describe how the nominee encourages other residents to partake in activities.
- Explain how your nominee helps other residents reach their potential.
- How has the nominee improved the quality of life at the facility?

Completed nomination form and supporting letters must be mailed before the March 20 deadline to
HCAM, 7413 Westshire Dr., Lansing, MI 48917
Any questions should be directed to elizabeththomas@hcam.org.